

Red Fox Run Property Owners Association

Board Meeting Minutes

June 27, 2026

Polk County Library – 9:15 AM

Welcome

The meeting was called to order by **Jeff Haake**.

Roll Call

Roll was called by **Matthew Swanson**.

Board Members Present:

- Jeff Haake, Tony Casale, Matthew Swanson, Boyd Wampler, Justin Pastor

Board Members Absent:

- Scott Rogers, Kellie Cannon

Approval of Previous Meeting Minutes

The previous meeting minutes were reviewed and **approved by the Board**. The approved minutes have been posted on the Red Fox Run Property Owners Association website.

Reports

Treasurer Report – Tony Casale

Tony Casale provided the Treasurer's Report.

Discussion items included:

- Current financial status of the association
 - 15,000 in a construction account
 - \$103,082 in a general account
- Property owner dues
 - **nine properties currently have unpaid dues.**
- GFL Environmental trash service

- Tony also reported that he will be meeting with **Melissa from GFL Environmental next week** to address four current issues involving trash service.

Secretary Report – Matthew Swanson

Matthew Swanson provided the Secretary's Report.

Discussion items included:

- Confirmation that the **March 21, 2026 Board Meeting Minutes** have been posted online.

Architectural Review Committee (ARC) Report – Matthew Swanson

Matthew Swanson provided the ARC Committee Report.

Discussion items included:

- Updated ARC guidelines
 - The board discussed the need for updated guidelines.
- Concerns regarding exposed pool equipment and the requirement for proper screening

Social Committee Report – Boyd Wampler

Boyd Wampler provided an update from the June community social event.

Discussion items included:

- Event feedback and participation
 - \$370 in income and \$285 in expenses.
- Future community activities

Boyd reported that the Social Committee currently has a balance of **\$643.00**.

Landscape Committee Report – Scott Rogers

- The Board discussed that a bill has not yet been received from the landscaping company. The Board noted that while the company has not been consistent with

submitting invoices, they have continued to do a good job maintaining the neighborhood landscaping.

- Discussed improvements to the main gate appearance.

Road Committee Report – Boyd Wampler

Boyd Wampler provided the Road Committee Report.

Discussion items included:

- Current road conditions
- Speed bump repairs
 - The Board plans to meet after the July 4th holiday to work on repairing several speed bumps and addressing potholes throughout the neighborhood.
- Pothole repairs
- Future paving needs
 - The Board discussed that the current recommendation is to **pave Foxtail Road**, as the road is currently in the worst condition within the neighborhood.
 - Due to the current high cost of paving, including increased costs associated with materials and fuel, the amount of road improvements that can be completed at this time is limited. The Board is not planning any paving projects immediately due to these costs.

Welcome Committee Report – Kellie Cannon

No report was provided.

Old Business

Spectrum Update – Justin Pastor

- Justin Pastor provided an update regarding the Spectrum installation work.
- Justin and Jeff met with Spectrum representatives and provided a punch list of remaining items that need to be completed.

The outstanding items include:

- Removal of remaining Spectrum pedestals throughout the neighborhood
- Burial of exposed cables

The Board is awaiting a response from Spectrum regarding their timeline for completing these remaining items.

New Business

New Online Complaint Form

- The Board discussed the implementation of a new online complaint form for residents.
- The purpose of the complaint form is to provide residents with one centralized location to submit concerns and allow the Board to properly document, review, and respond to issues.
- The form will be released and activated once final preparations are complete.
- The responsibility for reviewing and responding to submitted complaints will rotate among Board members. **Jeff Haake will handle the first month of complaint submissions.**

Main Gate Area Appearance

The Board discussed options for improving the appearance of the main entrance area.

Discussion included:

- Potential improvements to enhance the appearance of the entrance
- Limitations due to the fact that the POA does not own the property
- Exploring options that are appropriate while respecting ownership restrictions

Unkept Yards

The Board discussed concerns regarding property maintenance and the appearance of yards throughout the neighborhood.

The Board reminded residents to maintain:

- Lawns
- Flower beds
- Roadside areas adjacent to their property
- Overall property appearance

The goal is to continue maintaining a welcoming and attractive community environment.

The Board also reminded homeowners to trim bushes and trees along roadways to ensure adequate clearance. Residents are encouraged to keep vegetation trimmed far enough back so that vehicles can safely pass without scraping against branches or bushes, especially in areas where vehicles may need to move toward the edge of the roadway.

Announcements

E-Bikes and E-Scooters

The Board discussed safety concerns related to e-bikes and e-scooters.

The Board strongly recommends that all riders:

- Wear helmets while riding
- Wear appropriate footwear, including shoes, while operating e-bikes and scooters
- Follow posted neighborhood speed limits

The Board reminded residents that posted speed limits apply to e-bikes and e-scooters in the same manner as they apply to motor vehicles.

Public Comment

Residents were given an opportunity to provide comments and discuss community concerns.

Upcoming Meetings

Next Board Meeting:

September 19, 2026

Polk County Library

9:15 AM

Annual Meeting:**December 5, 2026**

Steps of Hope Annual Meeting

Executive Session

Following the conclusion of the public meeting, the Board entered into a special session.

Adjournment

The meeting was adjourned.